



Contact Officer:  
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To: Cllr Neville Phillips (Chairman)

Councillors: Bernie Attridge, Chris Bithell, Bob Connah, Jean Davies, Rob Davies, David Evans, David Healey, Ted Palmer, Mike Peers, Michelle Perfect, Vicky Perfect, Ian Smith, David Williams and Arnold Woolley

19 November 2020

Dear Sir/Madam

**NOTICE OF REMOTE MEETING**  
**CONSTITUTION AND DEMOCRATIC SERVICES COMMITTEE**  
**WEDNESDAY, 25TH NOVEMBER, 2020 at 2.00 PM**

Yours faithfully

Robert Robins  
Democratic Services Manager

Please note: Due to the current restrictions on travel and the requirement for physical distancing, this meeting will not be held at its usual location. This will be a remote meeting and 'attendance' will be restricted to Committee Members. The meeting will be recorded.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

## A G E N D A

### 1 **APOLOGIES**

**Purpose:** To receive any apologies.

### 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**

**Purpose:** To receive any Declarations and advise Members accordingly.

### 3 **MINUTES** (Pages 3 - 8)

**Purpose:** To confirm as a correct record the minutes of the meeting held on 14 October 2020.

### 4 **OVERVIEW & SCRUTINY ANNUAL REPORT 2019/20** (Pages 9 - 38)

**Purpose:** To consider and approve the Overview & Scrutiny Annual Report for 2019/20.

### 5 **ADOPTION ABSENCE FOR LOCAL AUTHORITY MEMBERS** (Pages 39 - 56)

**Purpose:** To consult the Committee on WG proposals to extend Adoption Absence for Local Authority Members.